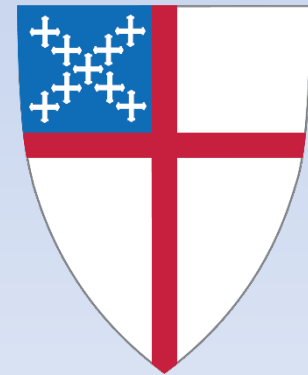


# Annual Meeting St. James' Episcopal Church

*knowing and serving God by serving others*



April 21, 2024  
11am | Platts Hall



# Agenda

- I. Opening Prayer
- II. Approval of Agenda
- III. Vestry and Delegate Introductions
- IV. Elections/Appointments
- V. Servants of St. James'
- VI. State of the Parish Reports
- VII. Committee & Program Reports
- VIII. Questions/Comments
- IX. Rector's Summary
- X. Closing Prayer and Adjournment

# Introductions

Vestry Members

Diocesan Delegates

Deanery Representatives

## Thank You & Celebration of Service

Retiring Vestry Members:



Harry Cornog



Iva Ferrell



Peggy Spinozzi



Chuck Rogers

# **Elections/Appointments**

**Vestry**

**Delegates to Convention**

**Deanery Representatives**

# GET TO KNOW YOUR VESTRY NOMINEE!



*Sue Rice*



Sue, and her husband Randy, have been members of St. James since 2020. She is retired after 45 years as a Registered Nurse. She has been an Episcopalian all her life. Currently she is a member of ECW, the Funeral Committee, and volunteers at the Outreach House. Christ & Coffee is her favorite activity for the education and fun! Spare time is given to ancestry research, crafts, & gardening. Sue is looking forward to helping the St. James community as a vestry member.



# GET TO KNOW YOUR VESTRY NOMINEE



*Kathy Hutchinson*



KATHY AND HER HUSBAND, PAUL, HAVE BEEN MEMBERS OF THE EPISCOPAL FAITH AND ST. JAMES SINCE 2018. KATHY IS RETIRED, FOLLOWING A CAREER AS A BUSINESS SYSTEMS ANALYST/PROJECT MANAGER.

WHILE ATTENDING ST. JAMES, KATHY HAS PARTICIPATED IN ECW, VOLUNTEERED AS A TEACHER, AT THE OUTREACH HOUSE, AND AT VARIOUS FUNDRAISERS.

KATHY LOVES SPENDING TIME WITH FAMILY AND FRIENDS, TRAVEL, KAYAKING, EXPLORING NATURE WITH THEIR PUP KALEB, PUZZLES, READING, AND SUPPORTING HER FAVORITE PENN STATE TEAMS.

AFTER BEING WELCOMED INTO THE ST. JAMES COMMUNITY, KATHY WANTS TO ASSIST ST. JAMES FULFILL BOTH ITS VISION AND MISSION.

# GET TO KNOW YOUR VESTRY NOMINEE!



*David Woodrow*



David has been a member of St James since 2019 when he moved to Schwenksville. He has volunteered at the Outreach House, helped with teaching Sunday School for the Primary Class, has helped with the Chicken Dinner and serves as an Usher for the 10 o'clock service. He has recently joined the Altar Guild and assists with clean-up each Sunday. He is happily retired.



# GET TO KNOW YOUR VESTRY NOMINEE!



*Ryan Collins*



Ryan joined the congregation of St. James' in 2021 with his wife, Laurie, and two children, McKenna and Ethan. Ryan is a veteran of the United States Air Force where he met his wife who is also an Air Force veteran. Ryan just recently graduated from Johns Hopkins with a master's degree in public management. Ryan is currently employed at the United States Department of Veterans Affairs. In the time since he joined St. James', Ryan has served as a youth group leader. In his spare moments, he enjoys reading and spending time with his family.



# Servants of St. James'

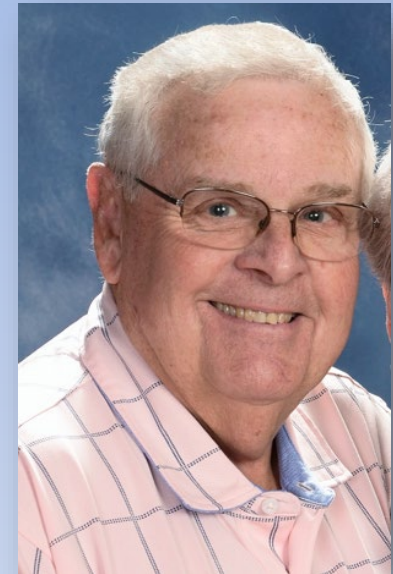
Class of 2023



Nancy Richards

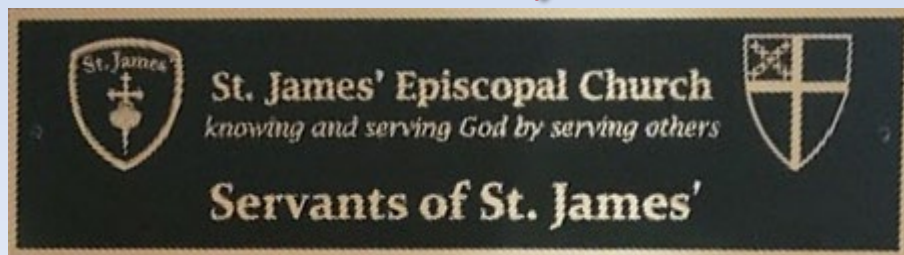


Phil Tatem



Bob Bateman

*Thank you!*





# *Servant of St. James'*

This certificate is awarded to

**NANCY RICHARDS**

in recognition of valuable contributions to St. James' Episcopal Church.

*Jean Deade*  
Signature

4/15/24  
Date

*The Rev. Dr. Mike Swartz*  
Signature

4/11/24  
Date



**St. James' Episcopal Church**  
*knowing and serving God by serving others*







# Servant of St. James'

This certificate is awarded to

**PHIL TATEM**

in recognition of valuable contributions to St. James' Episcopal Church.

Scuba Deady  
Signature

4/15/24  
Date

The Rev. Dr. Mike Amundson  
Signature

4/11/24  
Date



**St. James' Episcopal Church**  
*knowing and serving God by serving others*





# *Servant of St. James'*

This certificate is awarded to

**BOB BATEMAN**

in recognition of valuable contributions to St. James' Episcopal Church.

*Scott Decker*  
\_\_\_\_\_  
Signature

*4/15/24*  
\_\_\_\_\_  
Date

*The Rev. Dr. Mike Jowers*  
\_\_\_\_\_  
Signature

*4/11/24*  
\_\_\_\_\_  
Date



**St. James' Episcopal Church**

*knowing and serving God by serving others*





# State of the Parish Report

Members • Giving • Service



**St. James' Episcopal Church**  
*knowing and serving God by serving others*



*Building THE KINGDOM OF God* 2023  
A Wholistic Approach to Stewardship

Be An Active Member of Your Church Community:

- Prayerfully Pledge Today
- Volunteer Your Talents and Time
- Plan for the Church's Future through Bequest Giving



# Membership

<b>2017</b> <i>members:</i>	<b>526</b>	<i>ASA:</i>	<b>175</b>
<b>2018</b> <i>members:</i>	<b>558</b>	<i>ASA:</i>	<b>175</b>
<b>2019</b> <i>members:</i>	<b>597</b>	<i>ASA:</i>	<b>179</b>
<b>2020</b> <i>members:</i>	<b>614</b>	<i>ASA:</i>	<b>206*</b>
<b>2021</b> <i>members:</i>	<b>644</b>	<i>ASA:</i>	<b>179</b>
<b>2022</b> <i>members:</i>	<b>662</b>	<i>ASA:</i>	<b>180</b>
<b>2023</b> <i>members:</i>	<b>686</b>	<i>ASA:</i>	<b>199**</b>

\* ASA for 2020 was from 1/1/2020 to 3/15/2020 only – no summer data

\*\* includes online data

# Financial Overview

## ***Financial results for 2023***

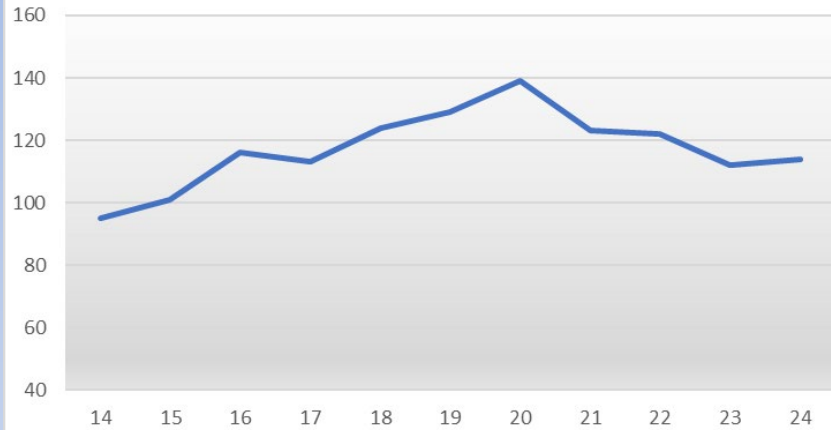
- We had a \$104,000 deficit in 2023
- Our Pledges and Donations were \$63,000 less than anticipated, and we lost our upstairs tenant resulting in a shortfall of \$21,000
- We had a large unplanned expense - replacing the Platts Hall boiler – which cost \$38,000
- The Vestry has taken steps to address the deficit with reduced spending (contract reviews) and increased revenue (new tenant, searching for new grants)
- Our annual Audit (2023) is ongoing

## ***Financial planning for 2024***

- We will continue to face financial problems in 2024
- The budget projects a deficit of \$77,000
- The number of declared pledges for 2024 (114) is larger than 2023, as are pledged donations, a positive sign
- Our cash position is solid with a fully funded Endowment and cash cushion.

# Individual Giving

Pledging Families



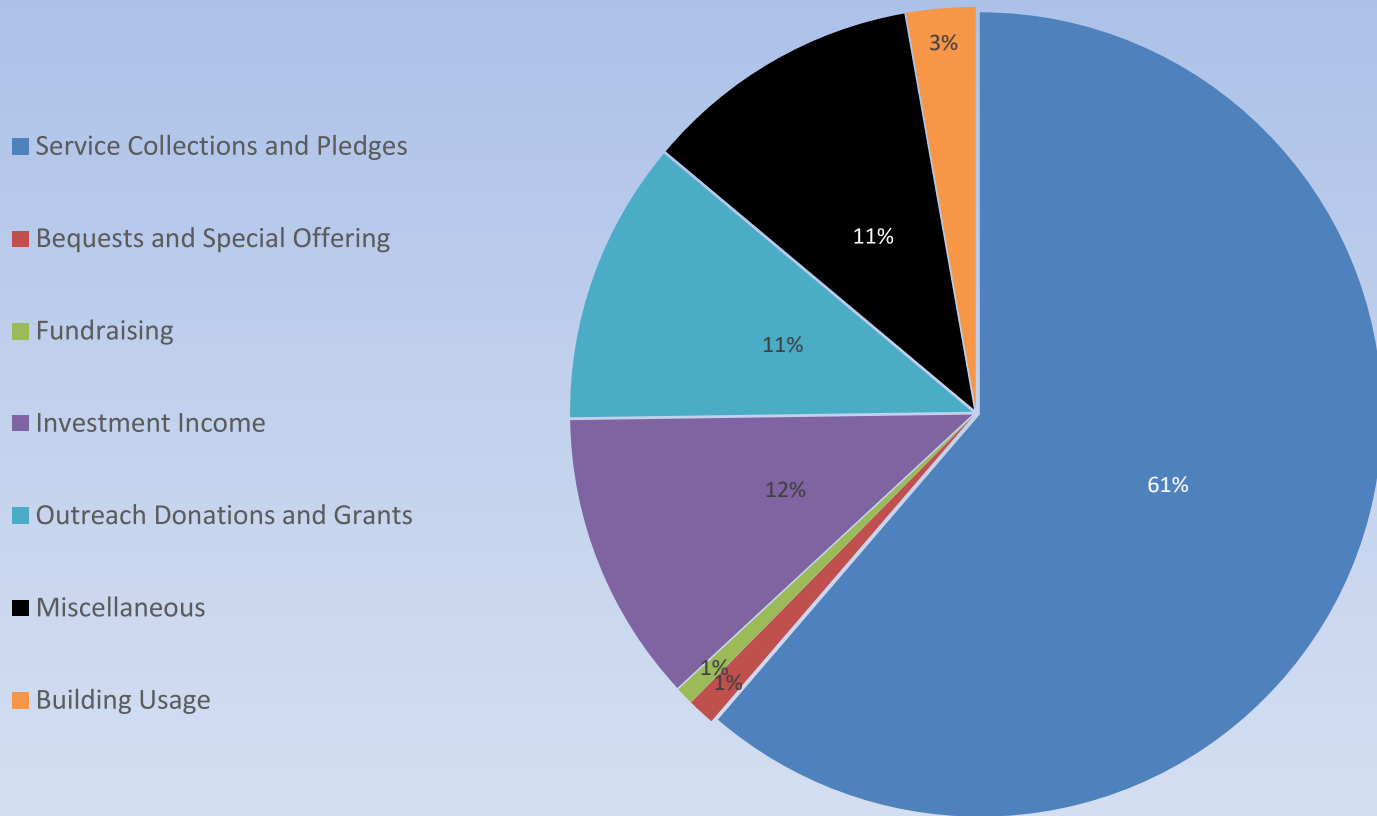
Pledged Amount  
(*\$ in thousands*)



Year	Units	Amount (\$)
13	85	199,746
14	95	201,593
15	101	201,905
16	116	230,267
17	113	223,934
18	124	223,752
19	129	270,725
20	139	286,182
21	123	250,470
22	122	261,054
23	112	262,510
24	114	277,630

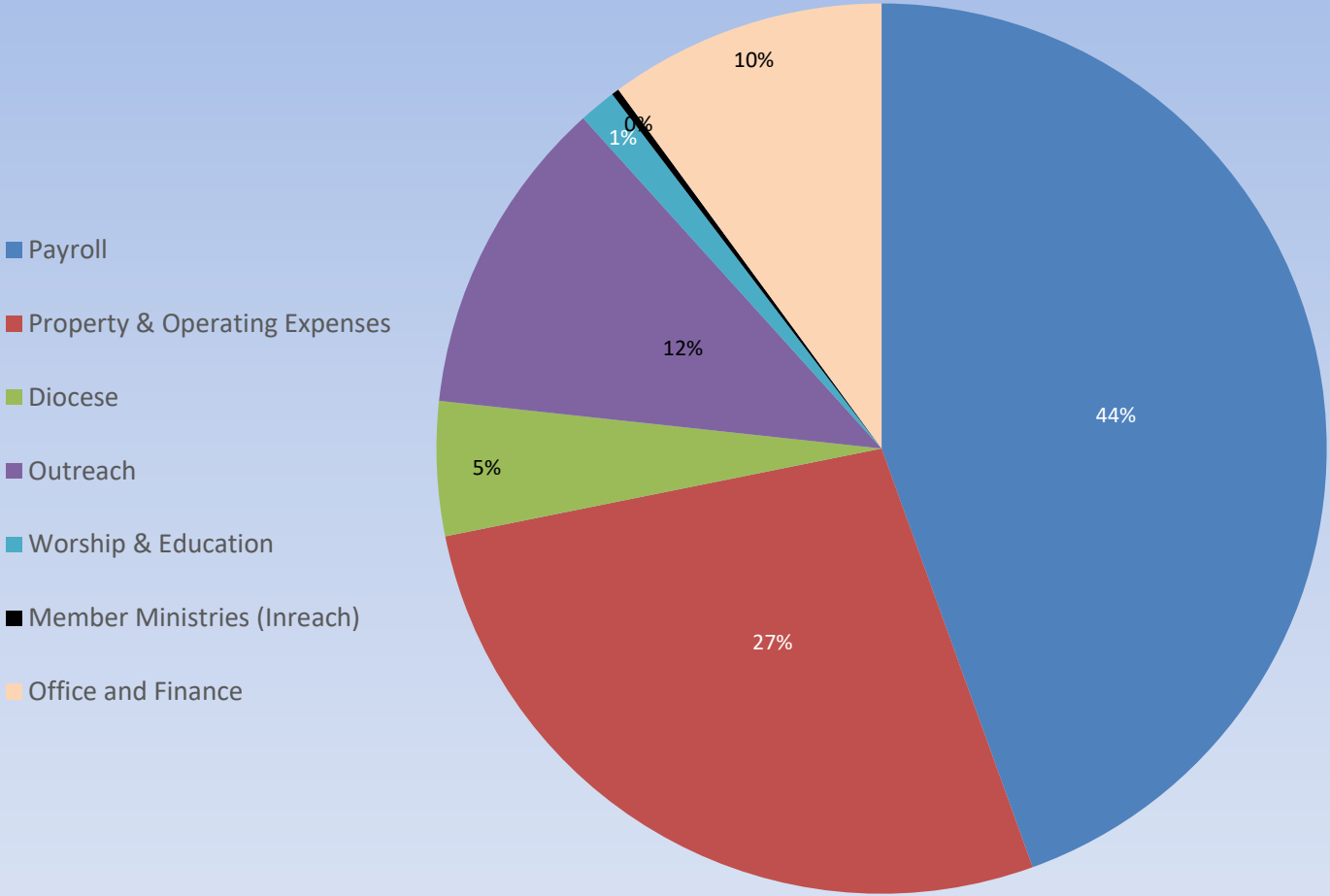


# 2023 Income



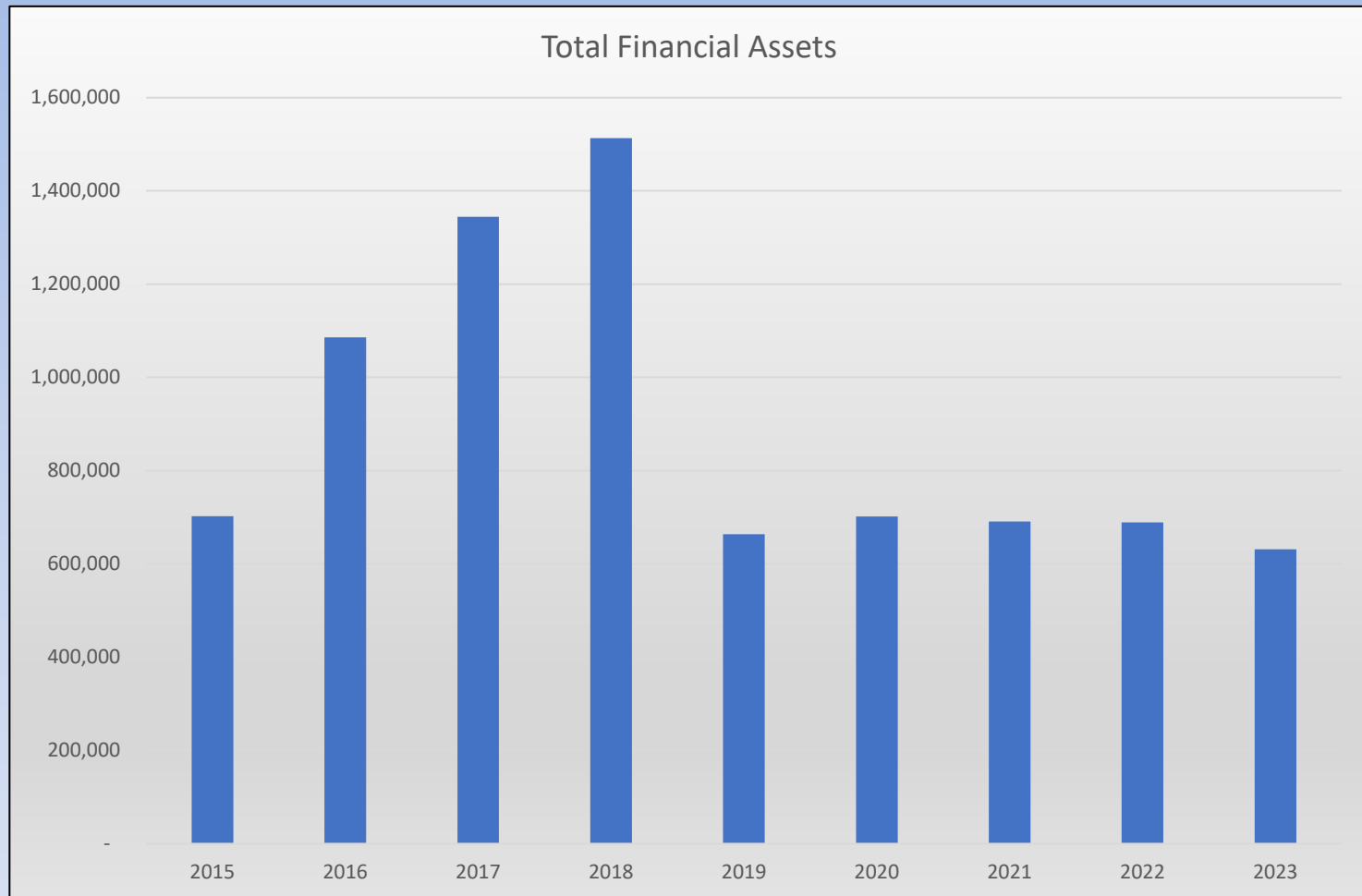
Our 2023 income totaled \$477,738. As the chart shows, pledges are our largest source of income. **Pledging remains the cornerstone of St. James' financial well-being.**

# 2023 Expenses



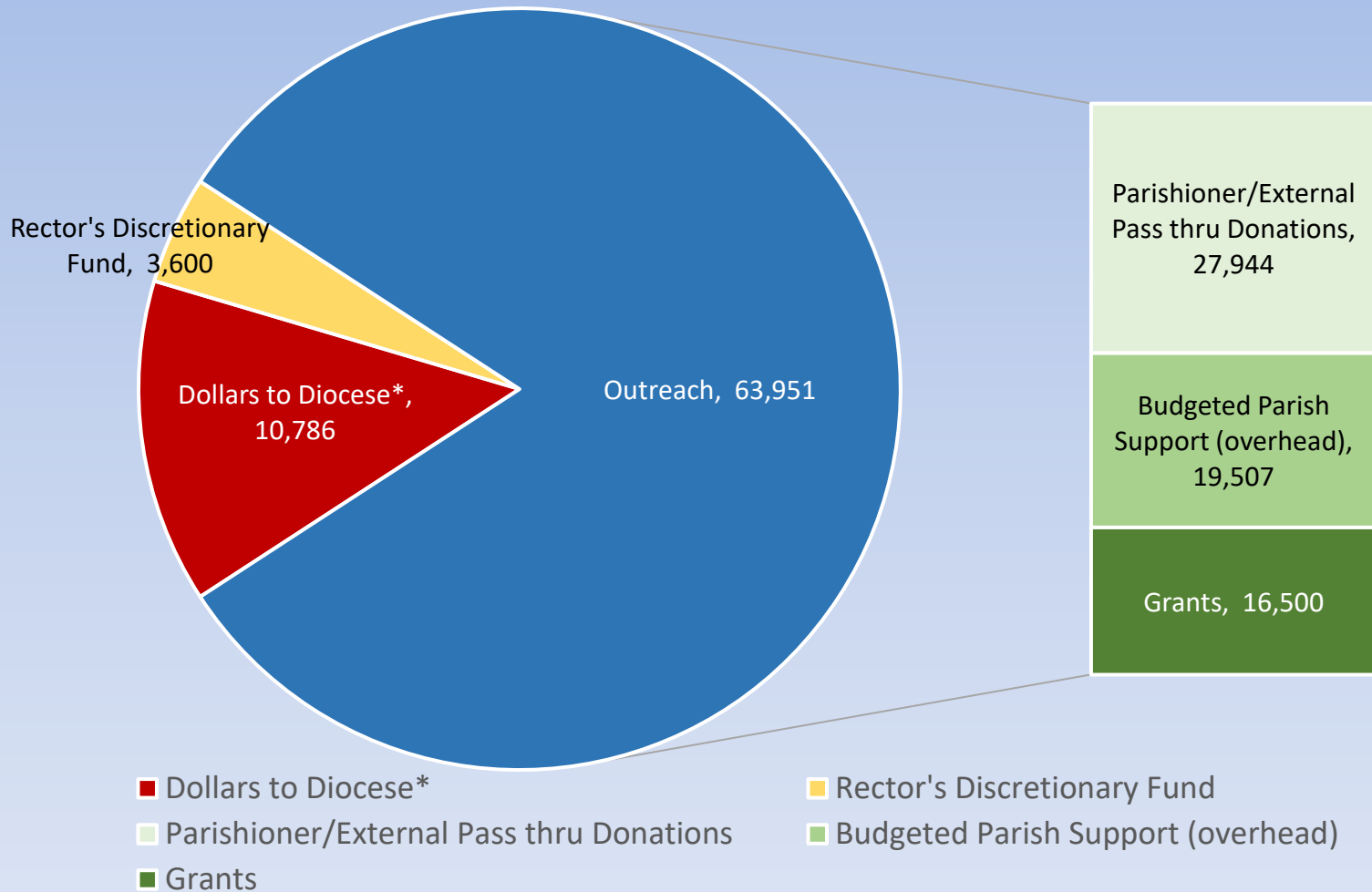
Expenses were higher than anticipated this year. Our largest unplanned, unreimbursed expense was for the new boiler for Platts Hall (which includes the basement and second floor).

# 2023 Financial Assets



Total Parish assets fell this year as expected given the deficit. Still, we retain a solid financial asset base going forward and our investments continue to provide us with additional income.

# Parish Giving



Total parish giving was \$78,337 or 16% of our income.



# The Importance of Bequests

- Over the last 12 years, St. James' has been blessed with bequests that have allowed us to complete over one million dollars worth of infrastructure changes.
- Leaving a gift to the church has a major impact. If you are interested in learning more, please contact our Treasurer, Phil Tatem or Fr. Mike.



Estate	Year	Distribution
Mary Cronmiller	2011	\$25,000
Dorothy Eschuk	2012	\$5,000
Mary Fields	2013	\$25,000
Kathryn Hansberry	2014	\$63,830
William & Muriel Elliott	2016	\$10,000
William Hammonds	2017	\$5,000
Deborah Marsetller	2017	\$753,203
Isabelle Pettit Seamann	2017	\$187,900
Grace Faber	2019	\$5,785
Georgette Griffith	2019	\$5,000
Robert & Ada Doris Hofsas	2019	\$59,247
Alatha Sherrod	2021	\$84,816
Alatha Sherrod	2022	\$243,531
<b>TOTAL:</b>		<b>\$1,473,311</b>



# How We Serve our Community

## *Provided Hospitality to Community Groups*

Cub Scouts – Boy Scouts –  
AA – Vets in Recovery

## *Provided services through our Outreach House*

Served anyone in need with food & clothing within the Colledgeville / Trappe / Lower Providence area

## *Offered plots in our community garden*

## *Participated in the CROP Hunger walk*

## *Colledgeville-Trappe Ministerium partnership –*

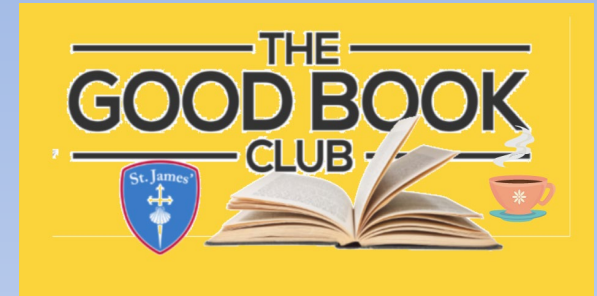
*Helped community members with heating oil costs*



# How We Serve - Parish

## *Enhance our worship*

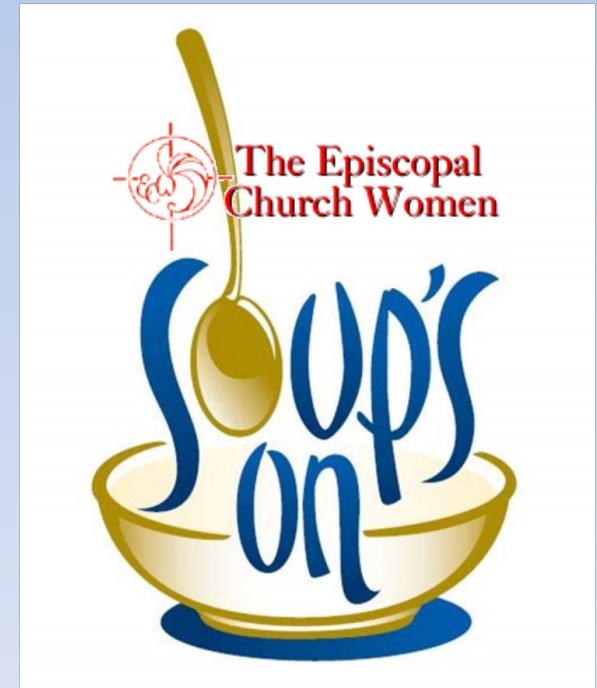
Altar Guild - Worship Leaders – Acolytes -  
Ushers - Music - Theology on Zoom -  
Christ and Coffee



## *Support our programs and each other*

Vestry - Church School - Youth Activities - ECW -  
Coffee Hour - Good Book Club - Yoga –  
Chicken BBQ – Foyer Gatherings

*Increased presence online with our YouTube  
Channel, Happenings newsletter, Website, &  
Facebook Page!*

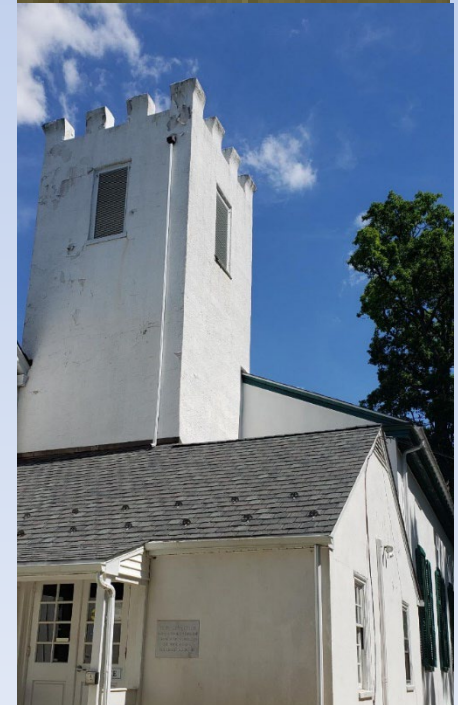


# **Committee & Program Reports**



# Building and Grounds Report

- **2 Blue Jean Sundays held (March 26<sup>th</sup> and November 19<sup>th</sup>)**
- **2 Eagle Scout projects complete**
  - May (Patched Parking lot & Cleaned leaves in cemetery)
  - September (Clean up and organized garages)
- **St. James continues to host a Community Garden**
- **Monthly B&G committee meetings held 2<sup>nd</sup> Sunday of the month**
- **Cameras and solar panels installed at the Outreach house**
- **Cub Scouts have resumed mulching the flower beds at church**
- **Main Heating unit in Church hall replaced**
- **Glebe house Roof replaced and Garage doors replaced**
- **Phase 1 of 3 of Cemetery restoration complete**
- **Second floor being updated in preparation for the Montessori School to open in the fall:**
  - Adding toilets to the upstairs bathrooms
  - Repainting the walls
  - Replacing the floors
  - Adding signs for the schools



# Building and Grounds Report

## Vendor updates:

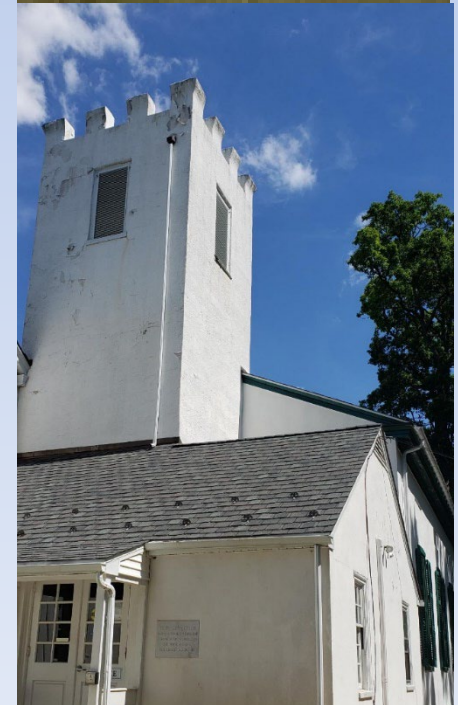
- Green Scape renewed for mowing
- All About Cleaning renewed for cleaning the church

## Sexton Work:

- Spraying Weeds in the cemetery
- Repaired gate to the playground
- Replacing two benches by the side entrance to the church

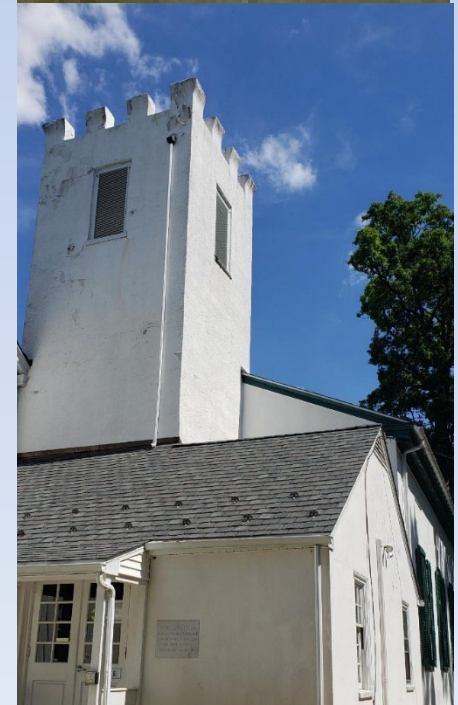
## Deferred Maintenance:

- Shutters on the side of the church need to be replaced
- Parking lot needs to be re-paved / sealed / re-painted



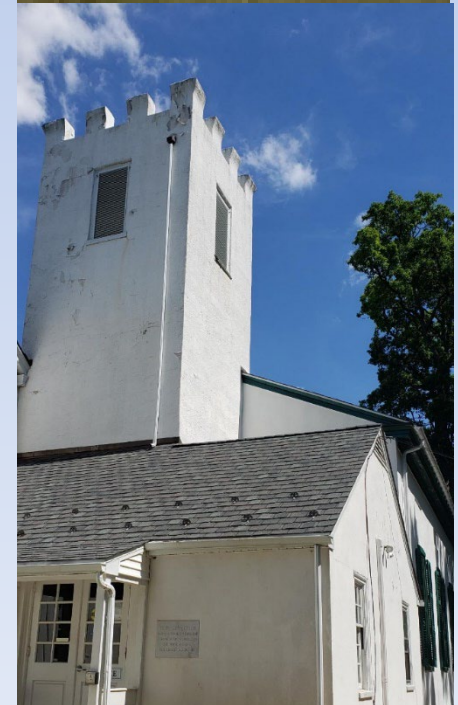
# Glebe House

- **Roof replaced thanks to a grant for from the Diocese**
- **General Condition of the Glebe house is poor**
  - Years of Deferred Maintenance due to financial constraints
  - Use as an outreach house increased wear and tear
- **Since Outreach has moved out use of the Glebe house has been sparse**
- **Heater died late Fall / Early winter**
  - Engineering report puts boiler at end of life
  - Estimate to replace is (\$25,000)
- **Vestry has engaged Diocese Property Committee for assistance**
  - Property Committee specializes in helping churches find new ways to use property
  - Preferred projects allow churches to retain ownership of property
  - Dioceses Property Committee is open to partnering with neighboring property owners to increase viability of their proposed projects
  - Owner of field connected to the Glebe house property has expressed an interest in partnering with St. James on a possible project
  - The Diocese Property Committee has funds available to it to help cover the start-up costs of their suggested projects, terms / repayments of funds would vary based on project



# Glebe House

- **Vestry is currently waiting for a response from Diocese Property Committee**
  - Vestry is open to additional ideas from the congregation
  - Vestry will provide an update to the congregation on any projects involving the Glebe house prior to making a final decision to ensure there is an appropriate opportunity for feedback.
  - The Vestry understands that the up-keep / cost of deferred maintenance for the Glebe house is significant and is working to find the best path forward that both preserves the Church's limited capital while maximizing our future options.



# Education Program

Director of Christian Education - Lauren Exley

## Church School

- Church School makes a difference!
- 50 registered students
- 2023- 2024 Theme: Baptism (Shell Year)
- 15 rockstar teachers!

## Adult Education

The Rev. Dr. Mike Sowards

- Theology on Zoom
- Christ and Coffee



# Youth Fellowship Groups and Events

Director of Christian Education - Lauren Exley

**Youth Group** Fellowship events for 6<sup>th</sup> – 12<sup>th</sup> grade

**Maundy Thursday Event** Workshops for 2<sup>nd</sup> – 12<sup>th</sup>

**Easter Egg Hunt** Outdoor and Indoor hunt for 2023

**Trunk or Treat** All ages, great family event!

**Chef's Club** New ministry, created by Kerri Timinski

**Youth Fundraisers** Earn \$\$\$ + Fellowship!



# Music Programs

Director of Music - Lauren Exley

**Adult Choir (9<sup>th</sup> grade – Adult)**

**All Parish Choir (All ages!)**

**Junior Choir (3 years – 5<sup>th</sup> grade)**

**Teen Choir (6<sup>th</sup> – 12<sup>th</sup> grade)**

**Fall Music Concert (All ages!)**

**Christmas Pageant (3 years – 12<sup>th</sup> grade)**

**Soloist Opportunities**



# Outreach House

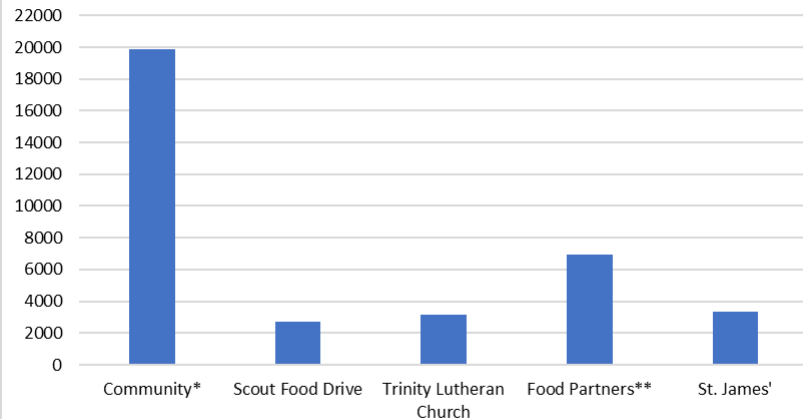
*A Ministry of St. James' Episcopal Church*

**Outreach House is able to open its doors to our neighbors in need with the generous support of St. James' and our local community.**

- Distributed more than 35,000 lbs. of donated food, personal care items & cleaning supplies.
- Average 80-85 client families shop twice each month
- Provided school supplies to 122 students/Mitten Tree gifts to 152 children
- Increased focus on obtaining grant funding to ensure Outreach House's financial stability.



Pounds of Food Donated



\*Community includes: other churches/service organizations/school clubs & sports teams/businesses/individuals

\*\*Food Partners include: Costco, Kimberton Whole Foods, & Wawa



# The Floor Has It

## Questions/Comments Feedback



# Rector's Summary



*Being Christ In The World*



**St. James' Episcopal Church**  
*knowing and serving God by serving others*

